



**Carequality Steering Committee  
Meeting Minutes**

May 7, 2020 | 12:30pm – 2:00pm ET

**MEETING PARTICIPANTS**

**Steering Committee Members**

- Paul Wilder, CommonWell
- ✓ Mike Baillie, United Healthcare
- ✓ Nancy Beavin, Humana
- Jennifer Blumenthal, OneRecord
- ✓ Steve Bounds, SSA
- ✓ Ryan Bramble, CRISP
- ✓ Hans Buitendijk, Cerner
- David Camitta, CommonSpirit Health
- Kedar Ganta, athenahealth
- ✓ Michael Hodgkins, AMA [Vice-Chair]
- ✓ Ryan Howells, CARIN Alliance
- ✓ Leslie Kelly-Hall, Healthwise
- ✓ Rob Klootwyk, Epic
- ✓ Steven Lane, Sutter Health [Chair]
- ✓ Candice Levy, Bluestone Physician Services
- ✓ Kathy Lewis, Surescripts
- ✓ Tushar Malhotra, eClinicalWorks
- ✓ Alan Swenson, Kno2

**Invited Subject Matter Experts and Carequality Support Team**

- ✓ Dave Cassel, Executive Director, Carequality
- ✓ Chris Dickerson, Program Coordinator, Carequality
- Mariann Yeager, CEO, The Sequoia Project
- Didi Davis, Testing Programs Director, The Sequoia Project
- Debbie Condrey, Chief Technology Officer, The Sequoia Project
- ✓ Bill Mehegan, Program Manager, Carequality
- ✓ Berdine Roque, Executive Assistant, Carequality
- ✓ Steve Gravely, Gravely Group
- David Getman, The Sequoia Project
- Seth Selkow, Advisory Council Co-Chair, Kaiser Permanente
- Michael Marchant, Advisory Council Co-Chair, UC Davis Health

## **AGENDA**

- Welcome, Roll Call, Agenda Review
- Administrative Items
- Electronic Case Reporting Use Case
- Public Health Queries
- Project Updates
  - FHIR
  - Push Notifications
  - QDBE IG
  - Document Content
- Production Operations Update

### **Establish Quorum / New Business**

*Discussion Summary:* The meeting was called to order at 12:30pm ET. Roll call was facilitated to identify the Carequality Steering Committee and invited subject matter experts present with attendance noted above.

*Decision/Outcome:* A formal quorum was declared. No new business was raised.

*Action/Follow-up:* N/A

### **Administrative Items**

#### **Meeting Minutes**

*Discussion Summary:* The minutes for the April 2, 2020 Carequality Steering Committee meeting and the April 29, 2020 Carequality Steering Committee Ad Hoc meeting were presented for approval. A motion was made to approve the minutes and it was seconded. There were no questions or oppositions, or abstentions.

*Decision/Outcome:* The minutes for the April 2, 2020 Carequality Steering Committee meeting and the April 29, 2020 Carequality Steering Committee Ad Hoc meeting were approved.

*Action/Follow up:* The approved meeting minutes will be considered final and archived.

#### **Carequality Advisory Council Appointment [Closed Topic]**

*Discussion Summary:* MIB's seat on the Carequality Advisory Council has become vacant and Jas Awla was nominated to serve on their behalf. Jas Awla's resume was shared with the Steering Committee for review.

*Decision/Outcome:* A motion was made to approve the MIB's nomination and it was seconded. There were no questions or oppositions, or abstentions; thus, this motion has been adopted.

*Action/Follow up:* Management will inform MIB and the Carequality Advisory Council.

## Carequality Steering Committee Application Process

*Discussion Summary:* Management aims to kick off the Carequality Steering Committee application process a bit earlier this year, which begins with constituting the Nominating Committee. In recent years, this has consisted of Carequality Steering Committee members with a year remaining in their terms, along with members of the Carequality Advisory Council who don't intend to submit an application for membership. The Carequality Steering Committee generally agreed to start with this group. All those interested in participating with a term ending in September 2021 are requested to email Berdine Roque.

*Decision/Outcome:* N/A

*Action/Follow up:* N/A

## **Electronic Case Reporting Use Case**

*Discussion Summary:* Management reviewed the latest draft updates and the adoption process. There are three groups of edits: language in Section 2.3 to properly reflect the role played by the Submission Manager Service with respect to Report Submitters, inclusion of XDR Direct as a supported transaction format, and miscellaneous changes in response to Implementer feedback. Further implementer feedback is needed, and one additional round of updates is likely. There was a lengthy discussion regarding Section 8.0, Technical Requirements and Guidance, and the best method for indicating that any type of Direct Messaging may be used. Management will obtain feedback from APHL to craft the specific questions for the Implementer community, to ensure alignment with what APHL supports.

Management discussed the timing and process for adoption. Given the schedule of meetings and the urgent nature of this situation, Management inquired if the Steering Committee wishes to have a formal recommendation from the Carequality Advisory Council via email, target the Advisory Council's May 20<sup>th</sup> meeting to discuss and provide recommendations for adoption (and the Steering Committee can vote via email), or consider moving forward without a formal recommendation from the Advisory Council.

*Decision/Outcome:* In relation to the timing and adoption process, the Steering Committee agreed to complete review via email by the Carequality Advisory Council, if a draft is ready for adoption ahead of the Council's next meeting.

*Action/Follow up:* Management will obtain additional feedback from APHL for further refinement and route the document to the Carequality Advisory Council accordingly.

## **Public Health Queries**

*Discussion Summary:* The updated policy draft was reviewed. Changes that remain in this current version were reviewed with the group. The group generally agreed on specifying a date versus a timeframe (on page 1).

The changes related to query parameters was reviewed and the date of the emergency declaration was discussed at length, including accommodation of flexibility needed, concern of

placing too many constraints on getting this out, over-defining, etc. The language was reviewed and revised.

*Decision/Outcome:* A motion was made to approve the draft Carequality Policy on Public Health Queries During COVID-19 Emergency as revised during the meeting and it was seconded. There were no questions or oppositions, or abstentions; thus, this motion has been adopted.

*Action/Follow up:* N/A

## **FHIR**

*Discussion Summary:* This topic was not discussed due to time constraints.

*Decision/Outcome:* N/A

*Action/Follow up:* N/A

## **Push Notifications**

*Discussion Summary:* This topic was not discussed due to time constraints.

*Decision/Outcome:* N/A

*Action/Follow up:* N/A

## **QDBE Implementation Guide**

*Discussion Summary:* This topic was not discussed due to time constraints.

*Decision/Outcome:* N/A

*Action/Follow up:* N/A

## **Document Content**

*Discussion Summary:* This topic was not discussed due to time constraints.

*Decision/Outcome:* N/A

*Action/Follow up:* N/A

## **Production Operations Update**

*Discussion Summary:* This topic was not discussed due to time constraints.

*Decision/Outcome:* N/A

*Action/Follow up:* N/A

*Meeting was adjourned at 2:00pm ET*