



**Carequality Steering Committee
Meeting Minutes
April 2, 2020 | 2:30pm – 4:00pm ET**

MEETING PARTICIPANTS

Steering Committee Members

- ✓ Paul Wilder, CommonWell
- ✓ Mike Baillie, United Healthcare
- ✓ Nancy Beavin, Humana
- ✓ Jennifer Blumenthal, OneRecord
- ✓ Steve Bounds, SSA
- ✓ Ryan Bramble, CRISP
- ✓ Hans Buitendijk, Cerner
David Camitta, CommonSpirit Health
- ✓ Kedar Ganta, athenahealth
- ✓ Michael Hodgkins, AMA [Chair]
- ✓ Ryan Howells, CARIN Alliance
Leslie Kelly-Hall, Healthwise
- ✓ Rob Klootwyk, Epic
- ✓ Steven Lane, Sutter Health [Vice-Chair]
- ✓ Candice Levy, Bluestone Physician Services
- ✓ Kathy Lewis, Surescripts
- ✓ Tushar Malhotra, eClinicalWorks
- ✓ Alan Swenson, Kno2

Invited Subject Matter Experts and Carequality Support Team

- ✓ Dave Cassel, Executive Director, Carequality
- ✓ Chris Dickerson, Program Coordinator, Carequality
- ✓ Mariann Yeager, CEO, The Sequoia Project
Didi Davis, Testing Programs Director, The Sequoia Project
- ✓ Dawn Van Dyke, Marketing Director, The Sequoia Project
- ✓ Bill Mehegan, Program Manager, Carequality
- ✓ Berdine Roque, Executive Assistant, Carequality
- ✓ Steve Gravely, Gravely Group
David Getman, The Sequoia Project
- ✓ Seth Selkow, Advisory Council Co-Chair, Kaiser Permanente
- ✓ Michael Marchant, Advisory Council Co-Chair, UC Davis Health

AGENDA

- Welcome, Roll Call, Agenda Review
- Administrative Items
- COVID-19 Response
- Project Updates
 - FHIR
 - Push Notifications
 - Content Workgroup
 - QDBE Enhancements
- Production Operations Update

Establish Quorum / New Business

Discussion Summary: The meeting was called to order at 12:30pm ET. Roll call was facilitated to identify the Carequality Steering Committee members and invited subject matter experts present with attendance noted above.

Decision/Outcome: A formal quorum was declared. No new business was raised.

Action/Follow-up: N/A

Administrative Items

Meeting Minutes

Discussion Summary: The minutes for the March 5, 2020 Carequality Steering Committee meeting and the March 25, 2020 Carequality Steering Committee Ad Hoc meeting were presented for approval. A motion was made to approve the minutes and it was seconded. There were no questions or oppositions, or abstentions.

Decision/Outcome: The minutes for the March 5, 2020 Carequality Steering Committee meeting and the March 25, 2020 Carequality Steering Committee Ad Hoc meeting were approved.

Action/Follow up: The approved meeting minutes will be considered final and archived.

Carequality Onboarding Task Force

Discussion Summary: Management stated that this committee will be established by the end of next week and scheduling a meeting for the following week.

Decision/Outcome: N/A

Action/Follow-up: N/A

COVID-19 Response Priorities – Status Update

Discussion Summary: Management briefed the group on the priorities rolled out earlier in the week. Carequality continues supporting existing Implementers in efforts to ramp up rollouts, including by offering assistance and coordination with troubleshooting efforts. There is minimal direct action required by Carequality in regard to supporting efforts to enable appropriate public health access to records. There is no update to report with respect to the proposed effort to onboard labs as query responders. Management suspects that the proposals have not been prioritized by labs given their current circumstances.

Carequality is monitoring efforts to develop FHIR (or even simpler, to start) statistics access. We are monitoring the SANER project, which is a longer-term effort and could be supported by Carequality's FHIR efforts.

Decision/Outcome: N/A

Action/Follow up: N/A

Electronic Case Reporting

Discussion Summary: There is a decent draft of large portions (primarily policy sections) of the Use Case Implementation Guide. David Pyke, the contractor working on FHIR and Push Notifications IGs, is prepared to finish the technical sections. The IG draft focuses on enabling for Carequality the current eHealth Exchange process, which relies on the APHL AIMS service to submit appropriate reports to public health agencies. We are working on language that will allow the Carequality Framework to define this service's role in a way that will reflect this position. Once the legal language is in place, this can move forward quickly. Legal counsel provided additional information regarding this topic. There was a lengthy discussion regarding this topic and the group generally agreed that this is valuable.

Decision/Outcome: N/A

Action/Follow up: Management will keep the group updated on progress.

Content Workgroup

Discussion Summary:

The first set of priority work items have been selected based on the votes of the workgroup members: Guidance for IHE On-demand Transactions, Guidance for Data Provenance, and prioritized list of laboratory results to be shared.

The group's recent discussion focused on On-Demand Documents. A link to the documents was provided to the Steering Committee. Those interested in participating in the discussions can email Admin@carequality.org.

Decision/Outcome: N/A

Action/Follow up: N/A

FHIR

Discussion Summary: Management provided an update on new timelines post-COVID-19. The final Implementation Guide will be completed/ratified ASAP; hopefully by May/June 2020 and additional resources have been deployed towards hastening these efforts.

The FHIR Technical Workgroup continues to work through establishing a Dynamic Registration & Authentication Workflow. Client Credentials Workflows first and Authorization Code Flows to follow scenarios will be tested at the next Connectathon on May 16th – 17th (details can be found here:

<https://confluence.hl7.org/display/FHIR/2020-05+Cross+Organization+Application+Access>).

Pre-Connectathon testing will be performed in April to ensure proper set up for success.

The workgroup has resolved most of the lingering conversations/decisions during the last couple of weeks. A link to the Draft Implementation Guide can be found here:

<https://docs.google.com/document/d/1iOour1orfMpYS30L2AU2wajZRXL7p6YWIk5F61TcZ1M/edit?ts=5d920fe0>

The FHIR Policy Workgroup's weekly meetings consist of working sessions actively reviewing comments/feedback submitted by the group and making any necessary updates to the document. Most of the lingering conversations/decisions during the last few weeks have been resolved and the workgroup expects to complete this piece by the end of the month.

The Draft of the Policy Implementation Guide is available here:

<https://docs.google.com/document/d/1e-6sjXnze0kIndJ-ZRYQw0sY6LYa8KxIhPc1Ao71OpQ/edit>

Decision/Outcome: N/A

Action/Follow up: N/A

Push Notifications

Discussion Summary:

The Policy Workgroup is close to completion of the policy section of the Push Notifications IG. The group will now meet on an ad hoc basis based on policy questions generated by the Technical Workgroup. Upon conclusion of the Technical section, the group will evaluate the IG as a whole.

The Technical Workgroup continues its collaborative work and received a policy update on notifications in the context of the Final Rule. Nominal flow charts including alternate flows featuring Subscription Services were finalized. The workgroup will move forward with producing mockups of each notification type. The Tiger Team will be reassembled to complete the educational components.

Decision/Outcome: N/A

Action/Follow up: N/A

Query-Based Document Exchange Enhancements

Discussion Summary: The group has been reassembled to consider feedback from the Implementer community and they are in the final steps of the drafting process. Topics include Payment and Health Care Operations, and Consumer Application Vetting for Patient Request. The group was expanded to include members of the Bi-weekly Implementer call.

Decision/Outcome: N/A

Action/Follow up: N/A

Production Operations Update

Discussion Summary: Welcome to new CCA signee, LifeBook. The hospital count will be adjusted significantly to 2,800+.

Decision/Outcome: N/A

Action/Follow up: N/A

Meeting was adjourned at 2:00pm ET