



## Steering Committee Meeting Minutes

August 1, 2019

### Meeting Participants

**Committee Members** *[Note: due to technical difficulties with the audio recording, attendance information is incomplete]*

Jitin Asnaani, CommonWell  
Mike Baillie, United Healthcare  
Nancy Beavin, Humana  
Steve Bounds, SSA  
Ryan Bramble, CRISP  
Hans Buitendijk, Cerner  
Michael Hodgkins, AMA [Chair]  
Leslie Kelly-Hall, Healthwise  
Rob Klootwyk, Epic  
Steven Lane, Sutter Health [Vice-Chair]  
Geoff Lay, athenahealth/Virence  
Candice Levy, Bluestone Physician Services  
Kathy Lewis, Surescripts  
Tushar Malhotra, eClinicalWorks  
Aaron Seib, NATE  
Ryan Stewart, Dignity Health  
Alan Swenson, Kno2  
Jennifer Blumenthal, OneRecord

#### **Invited Subject Matter Experts and Carequality Support Team**

- ✓ Dave Cassel, Executive Director, Carequality
- Chris Dickerson, Program Coordinator, Carequality
- Mariann Yeager, CEO, The Sequoia Project
- Eric Heflin, CISO, The Sequoia Project
- Didi Davis, Testing Programs Director, The Sequoia Project
- Dawn Van Dyke, Marketing Director, The Sequoia Project
- Bill Mehegan, The Sequoia Project
- ✓ Berdine Roque, Executive Assistant, Carequality
- Steve Gravely, Gravely Group
- Mark Segal
- Seth Selkow, Advisory Council Co-Chair, Kaiser Permanente
- Kedar Ganta, Advisory Council Co-Chair, athenahealth/Virence

# Meeting Summary

**Call to order** 12:30pm EST

## **Agenda**

- Roll Call, Agenda Review
- Administrative Items
  - Meeting minutes
  - Steering Committee Application Process
- CCA Proposed Final v2.0 Workgroup Guidance
- Project Updates
  - FHIR
  - Push Notifications
  - Query-Based Document Exchange Enhancements
  - Image Exchange Implementation Guide
- Production Operations Update

***Discussion Summary:*** Roll call was facilitated, and a formal quorum was established. The agenda was discussed.

***Decision/Outcome:*** No additional topics were raised.

***Action/Follow-up:*** n/a

## **Administrative Items**

### **Meeting Minutes**

***Discussion Summary:*** The July meeting minutes were emailed to the committee for review.

***Decision/Outcome:*** A motion was made to approve the minutes and it was seconded for approval. None were opposed. There were no abstentions.

***Action/Follow up:*** The meeting minutes will be considered final and archived.

### **Steering Committee Application Process**

***Discussion Summary:*** The terms for seven members will expire in September 2019, which include Steve Bounds, Michael Hodgkins, Leslie Kelly-Hall, Rob Klootwyk, Geoff Lay, Aaron Seib, and Ryan Stewart. Applications will be accepted through EOD Monday, August 12, 2019, and can be accessed at this site:

<https://www.cognitofirms.com/TheSequoiaProject1/2019CarequalitySteeringCommitteeApplication>

***Decision/Outcome:*** N/A

***Action/Follow up:*** N/A

## **CCA Proposed Final v2.0 Workgroup Guidance**

**Discussion Summary:** The final text of the CCA v2.0 was distributed to all signees on Monday, August 25, 2019. Implementers may register objections through August 30<sup>th</sup>. In the absence of sufficient objections, the new version will go into effect on Monday, September 30, 2019. In addition to Implementer acceptance, the Steering Committee should also formally adopt the updated version.

Management reviewed the summary of updates with the group:

- The Carequality Connection definition and related terms were revised to reflect the complexity of the relationships between Implementers, Carequality Connections, and various intermediaries.
- Revisions were also made to the Carequality Connection Terms, which were previously defined as the agreement between an Implementer and a Carequality Connection that enforced the terms in Exhibit 1. The agreement enforcing the Exhibit 1 terms is now called the “Enforcing Agreement”, and the Carequality Connection Terms are the terms in Exhibit 1, which aligns the legal definitions with common terminology usage and also simplifies the handling of more complex relationships.
- The CCA’s Implementer Data Usage section contains updated wording to clarify that Implementers are permitted to use information when acting as a BA for covered entity participants. Future flexibility is provided by permitting Implementation Guides and related Carequality Elements to grant additional use-case specific permissions to Implementers. Implementers that use data in this manner are required to disclose that in their Information Handling Practices statements.
- Confidentiality of the Directory is clarified, and Implementers may delegate to Carequality Connections the ability to list sub-entity organizations in the Directory.
- Amendment steps for the Carequality Connection Terms were aligned with the timing of the CCA amendment process and central to the timing is the recognition that the Carequality Connection Terms allow future changes to go into effect without new action on the part of the signatories.
- Other miscellaneous changes include a clarification with respect to Implementer patent rights, timing requirements for Implementers posting Information Handling Practices statements were updated to reflect reality, timing for an Implementer’s right to use the label “Carequality Implementer” was aligned with the Implementer achieving that status, and terms related to an Implementer sub-licensing the Implementer label to Carequality Connections was removed.

**Questions/Discussion:** The question was raised of when/if the Steering Committee would adopt the updated CCA version. Staff indicated that the formal adoption would best wait until the objection period had ended.

**Action/Follow up:** None

## **Project Updates**

### **FHIR**

#### **Discussion Summary:**

The Technical Workgroup continues to take lessons learned from the May Connectathon and iterate the Draft Outline Implementation Guide. A Technical sub-workgroup was formed that is working on the necessary technical components for future Connectathons and is expanding upon the use of Certificates, Tokens, Authentication, and Dynamic Registration. The group plans on leveraging the next HL7 Conference the weekend of September 14-15, 2019 in Atlanta for an in-person Connectathon.

**Questions/Discussion:** N/A

**Action/Follow up:** N/A

### Push Notifications

**Discussion Summary:** The Technical Workgroup is working on technical approaches to subscriptions and notifications, Notification System Design, and considering alignment with Argonaut and Davinci Project, where appropriate.

**Questions/Discussion:** N/A

**Action/Follow up:** N/A

### Query-Based Document Exchange Enhancements

**Discussion Summary:** A draft redline is being reviewed by the workgroup. The core areas of focus were to create or update an operational approach for verifying compliance with any document content requirements, a method to process any accusations of noncompliance from other Implementers, including communications processes to provide awareness of the situation for affected organizations, updates to the Query-Based Document Exchange Implementation Guide based on the recommendations of the Advancing Patient Queries Working Group, and additional policy specifications around patient queries that will facilitate adoption. Additionally, the group was authorized to examine the evaluation of the current required reporting measures to determine if any changes should be made in the form of policy updates, as well as policy updates in support of Operations, Coverage, and Payment queries.

**Questions/Discussion:** N/A

**Action/Follow up:** N/A

### Image Exchange Implementation Guide

**Discussion Summary:** The draft Image Exchange Implementation Guide Supplement is available for review and public comments will be accepted through September 9, 2019. The Steering Committee will have an opportunity afterwards to comment and provide feedback. The Guide Supplement intentionally relies heavily on the Query-Based Document Exchange IG and the technical specs are tightly intertwined. The Board will consider at least two options in consultation with the Steering Committee, which include the development of a fee schedule for a completely separate Image Exchange Use Case and update of the QBDE fee schedule to include fees specific to Image Exchange.

**Questions/Discussion:** none

**Action/Follow up:** Please provide feedback by September 9, to [imaging@carequality.org](mailto:imaging@carequality.org)

### Production Operations Update

**Discussion Summary:** An official welcome was extended to Intersystems. As of April 2019, we are currently at 36M documents per month and although the update of a more current number is in process, there have been an estimated 250M documents exchanged since the first transaction.

**Questions/Discussion:** n/a

**Action/Follow up:** n/a

*Meeting was adjourned at 2:32pm EST*